

Northwest Rio Grande Soccer League By-laws

TABLE OF CONTENTS

SECTION 1: NAME4

SECTION 2: PURPOSE.....4

SECTION 3: BOUNDARIES AND TERRITORIES4

 A. TERRITORY4

 B. CLUBS.....4

 C. CLUB BOUNDARIES4

 D. CLUB FORMATION4

SECTION 4: COLORS.....4

SECTION 5: NATIONAL AND STATE AFFILIATIONS4

SECTION 6: AUTHORITIES4

 A. NWRGSL GOVERNING AUTHORITIES AND DOCUMENTS4

 B. COMMISSION.....5

SECTION 7: COMMISSION5

 A. APPORTIONMENT5

 B. RECALL.....5

 C. VOTE.....5

 D. ALTERNATE (S).....5

 E. APPORTIONMENT DATE.....5

 F. CERTIFICATION.....5

 G. ELECTION OF COMMISSIONERS6

 H. VACANCY6

 I. REGULAR COMMISSION MEETING6

SECTION 8: RESPONSIBILITIES AND AUTHORITY OF THE COMMISSION.....6

SECTION 9: DUTIES OF OFFICERS7

 A. PRESIDENT7

 B. VICE-PRESIDENT.....7

 C. SECRETARY8

 D. TREASURER8

 E. REGISTRAR.....8

 F. TOURNAMENT DIRECTOR9

 G. IMMEDIATE PAST PRESIDENT.....9

 H. SIGNATORY AUTHORITY.....9

 I. REIMBURSEMENT9

SECTION 10: STANDING COMMITTEES AND LEAGUE OFFICIALS9

 A. STANDING COMMITTEES9

 B. OTHER COMMITTEES AND LEAGUE OFFICIALS.....10

 C. DUTIES OF STANDING COMMITTEES.....10

 D. DUTIES OF LEAGUE OFFICIALS11

Northwest Rio Grande Soccer League By-laws

1. *Referee Liaison:* 11

2. *Coach Administrator -*..... 12

3. *Blue Ribbon Committee Member -* 12

4. *Newsletter Editor -* 12

5. *Head Scheduler* 12

SECTION 11: ELECTION, REMOVAL, AND RESIGNATION OF OFFICERS.....13

 A. ELECTION REQUIREMENTS AND PROCEDURES 13

 B. REMOVAL OF ELECTED OFFICERS 13

 C. RESIGNATION OF ELECTED OFFICERS 14

SECTION 12: MEMBERSHIP14

 A. TEAM AND CLUB MEMBERSHIP 14

 B. SEASONAL YEAR REQUIREMENTS 14

 C. PAYMENT OF FEES 15

 D. BANK CHECKS AND DRAFTS 15

 E. REQUIREMENTS OF MEMBERSHIP 15

SECTION 13: ELECTION OF DISTRICT COMMISSIONER.....15

 A. THE OFFICE OF THE DISTRICT COMMISSIONER 15

 B. VOTING PROCEDURES 15

 C. ELECTION OF A DISTRICT COMMISSIONER 15

 D. DISTRICT COMMISSIONER MEMBERSHIP 16

 E. DISTRICT COMMISSIONER VACANCY 16

SECTION 14: THE DISTRICT COMMISSIONER'S DUTIES.....16

SECTION 15: REMOVAL OF DISTRICT COMMISSIONERS FROM OFFICE.....16

SECTION 16: CALL FOR SPECIAL MEETING AND PHONE AND E-MAIL POLL OF THE COMMISSION16

SECTION 17: RESTRICTIONS ON MEMBERSHIP (AID OF COURTS)17

SECTION 18: GOOD STANDING17

SECTION 19: LOSS OF AFFILIATION18

SECTION 20: AUDIT.....18

SECTION 21: FINANCIAL RESPONSIBILITY18

 A. LIABILITY FOR DEBTS 18

 B. FINANCIAL DISCLOSURE BY CLUBS 18

 C. MONIES OWED BY CLUBS 18

SECTION 22: LIABILITY PROTECTION.....19

SECTION 23: DISSOLUTION.....19

SECTION 24: CHANGES/ADDITIONS TO THE BY-LAWS, AND GENERAL PROCEDURES AND RULES19

Northwest Rio Grande Soccer League By-laws

SECTION 25: RULES OF ORDER19
SECTION 26: SUSPENSION OF RULES.....19
SECTION 27: MISCELLANEOUS19
 A. JURISDICTION.....19
 B. RECIPROCITY20
 C. UNSPECIFIED MATTERS.....20

Northwest Rio Grande Soccer League By-laws

Section 1: NAME

This League shall be known as the Northwest Rio Grande Soccer League and may be referred to as "NWRGSL".

Section 2: PURPOSE

The purpose of this League shall be to develop, promote, teach, and administer the game of soccer for youth (boys and girls under the age of nineteen (19)) within the boundaries and territorial description of this League. This League shall offer its soccer program without restriction to race, color, religion, national origin, or ability.

Section 3: BOUNDARIES AND TERRITORIES

A. Territory

The territory of this League shall be generally within District One (1) of New Mexico Youth Soccer Association (NMYSA) and set from time to time by NMYSA.

B. Clubs

The League shall consist of clubs which generally represent a geographical area or represent a specific purpose.

C. Club Boundaries

The Commission may establish any necessary boundaries.

D. Club Formation

The Commission shall sanction or create subdivisions within the League. These subdivisions shall be known as clubs.

Section 4: COLORS

The representative colors of this League shall be purple and gold.

Section 5: NATIONAL AND STATE AFFILIATIONS

This League shall be an affiliated branch of and comply with the authority of the United States Soccer Federation (USSF), the United States Youth Soccer Association (USYSA), the USSF Youth Division, and the New Mexico Youth Soccer Association (NMYSA).

Section 6: AUTHORITIES

A. NWRGSL Governing Authorities and Documents

This League shall be governed by its Articles of Incorporation, By-Laws, General Procedures and Rules except as these are superceded by NMYSA, USYSA or USSF.

Northwest Rio Grande Soccer League By-laws

B. Commission

The governing authority of this League shall be vested in the Commission. The members of the Commission and the powers and responsibilities of each member are designated in Section 7.

Section 7: COMMISSION

A. Apportionment

Each club shall have Commissioners elected according to the number of registered players as follows.

One Commissioner for seven (7) to one hundred (100) registered players

Two Commissioners for one hundred one (101) to two hundred (200) registered players.

Three Commissioners for two hundred one (201) to five hundred (500) registered players.

Four Commissioners for five hundred one (501) to seven hundred (700) registered players.

Five Commissioners for seven hundred one (701) or more registered players.

B. Recall

Each Commissioner is subject to recall by his or her club at any time.

C. Vote

Each Commissioner shall have one (1) vote on the Commission and must be present to cast the vote except as stated below in Section 7 D. No proxy voting will be allowed.

D. Alternate (s)

Each club may elect Alternate Commissioners and Alternate Commissioners may serve in the absence of an elected Commissioner.

E. Apportionment Date

The number of Commissioners for each club shall be determined by the registration of players on April 1st of each year.

F. Certification

At the regular Commission meeting in April each year, the Registrar shall certify to the Commission the number of registered players for each club. From that certification, the Commission shall allocate the number of Commissioners for each club in

Northwest Rio Grande Soccer League By-laws

accordance with Section 7.A. New clubs accepted for membership will be allotted one Commissioner until the next certification.

G. Election of Commissioners

Election of Commissioners by the clubs shall be held at a duly called meeting between the second Tuesday in March and the last day of May.

H. Vacancy

In the event that a Commissioner position of a club becomes vacant, the club shall elect a new Commissioner within forty five (45) days for the un-expired term of office. If the position is not filled within forty five (45) days, the League President shall appoint a successor from within that club with the approval of the Commission for the un-expired term.

In the event that a Commissioner misses three (3) consecutive meetings without being excused by the President, that Commissioner's position shall be deemed vacant and the procedure above shall apply.

I. Regular Commission Meeting

The regular Commission meeting shall be held on the second Tuesday of each month at a place designated by the Commission. Should the location or date be changed, reasonable notice shall be provided by the most effective means to all Commissioners.

Section 8: RESPONSIBILITIES AND AUTHORITY OF THE COMMISSION

The Commission shall be responsible for and have sole authority for the following:

- A. Establishing policies, and enforcing and interpreting the Articles of Incorporation, By-Laws, and the General Procedures and Rules.
- B. Approving registered teams and affiliated clubs.
- C. Setting procedures for and approval of participation by member teams and/or select teams in state, regional, national or international matches.
- D. Approval of the formation and operation of tournaments sponsored or sanctioned by the League.
- E. From time to time make temporary rules, procedures, or regulations for the specific cases or occasions not provided for in the By-Laws, General Procedures and Rules, but which are deemed necessary by the Commission to carry out the objectives of the League.
- F. Review and approve club constitutions and by-laws, and ensure consistency with the governing documents of USSF, USYSA, NMYSA and NWRGSL.
- G. For just cause to suspend, bar completely, or otherwise discipline: any player, coach, manager, team assistant, league officer, club officer, or other persons who are affiliated or associated with a member team, club or organization; and any teams or clubs within this League. Just cause need not be actions specifically delineated in the rules of this Association. Just cause includes but is not limited to behavior or actions which are detrimental to youth soccer in the League.

Northwest Rio Grande Soccer League By-laws

H. When leaving office for any reason, an individual will turn over all equipment, materials, or other items belonging to the League, to the President, or the replacement official within thirty (30) days of leaving office or sooner if necessary.

I. Only duly elected Commissioners from affiliated clubs in good standing shall be entitled to vote on any matters coming before the Commission.

J. A quorum shall consist of Commissioners representing half of the Commission vote. A simple majority of the votes present shall be required to pass any action before the Commission unless otherwise required by the Articles of Incorporation, By-Laws, or General Procedures and Rules. In the event of a tie, after all votes representing the quorum have voted, the motion fails.

Section 9: DUTIES OF OFFICERS

A. President

The President shall, subject to the authority of the Commission, exercise general supervision, direction, and management control over the business activities of the Commission. The President shall preside over all meetings of the Commission. The President shall be a member of the Commission and vote on all matters.

He or she shall appoint, at the beginning of his or her term, the chairs and members of all standing committees or other committees as needed. He or she shall, at the beginning of his or her term, appoint the League Officials. In the event of vacancy, the President with the concurrence of the Commission shall appoint replacements.

The President shall be an ex-officio member of all standing or other committees.

He or she shall have the powers and duties as may be prescribed by the By-Laws or General Procedures and Rules or which may be prescribed by the Commission.

The President shall supervise the preparation of a budget at the beginning of his or her term.

The President may authorize the emergency expenditure of League funds up to \$250.

The president may waive the payment of any league fee other than the league registration fee.

B. Vice-President

The Vice-President shall, in the absence of the President, preside over and conduct meetings of the Commission. The Vice-President shall be Chair of the Bracket Committee.

Northwest Rio Grande Soccer League By-laws

C. Secretary

The Secretary shall keep an accurate record of all meetings. The Secretary shall maintain the corporate books and files of the League and give notice and agendas of meetings.

D. Treasurer

The Treasurer shall give receipt for all monies received which shall be deposited in a federally insured bank or other federally insured financial institution in the name of the League. All accounts shall be paid by check and shall bear two (2) signatures when the amount of the check is greater than \$250.00. The Treasurer, the President, the Vice-President, and the Registrar shall be recognized signatories of checks issued by the League. The receipt book and vouchers for accounts (savings or checking) shall be produced when required by the Commission and shall be properly balanced according to the bank statement. Special accounts may be set up for a specific purpose (i.e. tournament committee, raffle, etc.) if authorized by the Commission but in no event shall the requirements be less than on the League account.

The Treasurer shall also be responsible for the preparation of all papers pursuant to and maintenance of the tax-exempt status of the League.

The Treasurer is responsible for assisting the President with the development of the budget and planning the expenditures of the League.

The Treasurer may invest the funds of the League in interest bearing accounts in a federally insured bank or other federally insured financial institution.

The Treasurer is responsible for submitting monthly financial reports to the Commission at the regular Commission meeting, submitting annual corporate reports to the State Corporation Commission, and any and all other reports that may be required by the Commission or any applicable City, State, or Federal laws.

E. Registrar

The Registrar shall be responsible for the registration of players and teams. The Registrar shall certify the registration data for each club and shall serve as the authority for this data for insurance and other purposes. The Registrar shall be responsible for the development and maintenance of registration materials, instructions, and training of the club personnel to ensure proper completion of all forms, and other requirements consistent with NWRGSL, NMYSA, and USYSA requirements.

The Registrar shall certify the rosters of teams that are to participate in any cup competitions, Travel Rosters, and Select Team Rosters.

The Registrar shall certify the rosters of teams playing in the League sponsored tournaments.

Northwest Rio Grande Soccer League By-laws

The Registrar shall be appointed by the President with the concurrence of the Commission.

The Registrar shall be compensated on a per registered player basis, however, that compensation shall be paid in twelve (12) approximately equal installments. The amount of per player compensation shall, from time to time, be set by the Commission.

The Registrar shall ensure that all forms required by the Commission (transfer, release, certified linesman, etc.) are properly and completely filled out.

F. Tournament Director

The Director shall be responsible for all tournaments sponsored or sanctioned by the Commission. This Director shall follow the procedures developed in the NMYSA Travel and Tournament Manual. The Tournament Director shall have a committee made up of at least one member from each club. The Tournament Director shall be appointed by the President with the concurrence of the Commission.

G. Immediate Past President

The Immediate Past President shall serve as an ex-officio member of the Commission if not elected to the Commission for that year. The Immediate Past President shall be offered the position of Chair of the Rules Committee.

H. Signatory Authority

Unless otherwise specified in the NWRGSL General Procedures and Rules, or this document, the NWRGSL signatory authority is as follows:

For USSF/USYSA/NMYSA or other legal purposes the President or in his absence the Vice-President shall be the persons authorized to sign documents for this League. In the event that all of the previously listed officers are incapacitated at the same time, the NWRGSL District Commissioner will act as the emergency signatory. In this event, there will not be a requirement for a second signatory. The District Commissioner shall act in this regard only until new officers are duly elected.

I. Reimbursement

The President, League Officers, League Officials and Committee Chairs may be reimbursed for their reasonable, authorized out-of-pocket expenditures.

Section 10: STANDING COMMITTEES AND LEAGUE OFFICIALS

A. Standing Committees

The following standing committees and others as needed shall be appointed yearly with the chair and/or members appointed by the President with the concurrence of the Commission and/or as provided for in these By-Laws.

Northwest Rio Grande Soccer League By-laws

1. Tournament
2. Judiciary/Disciplinary
3. Rules
4. Bracket
5. Expansion
6. Ryan Cup
7. Field Development

Each club shall have the opportunity to have a minimum of one member on each standing committee with the exception of the Judiciary/Disciplinary Committee.

B. Other Committees and League Officials

Other committees and League Officials that are required to assist in attaining the goals of this League shall be appointed by the President with the concurrence of the Commission.

The following League Officials shall be appointed by the President with the concurrence of the Commission:

1. Referee Liaison
2. Coach Administrator
3. Blue Ribbon Committee Member
4. Newsletter Editor
5. Head Scheduler

C. Duties of Standing Committees

1. Tournament Committee - See Sect 9: F.
2. Judiciary Committee - **See Section 10: E. and the Disciplinary Action Procedure (Attached as an Exhibit).**
3. Rules Committee - The Rules Committee shall review all proposed additions or amendments to the By-Laws or General Procedures and Rules.

The Rules Committee shall monitor changes in the State and National rules to recommend necessary changes in League rules.

The Rules Committee shall ensure that the By-Laws and General Procedures and Rules are updated as additions or amendments are passed by the Commission.

4. Bracket Committee - The Bracket Committee shall maintain a compilation of all scores of matches involving League teams of all age levels.

The Bracket Committee shall include a representative of each club. That representative shall be familiar with each team within their club.

Northwest Rio Grande Soccer League By-laws

The Bracket Committee shall bracket the teams within an age group according to level of play as demonstrated by the compilation of scores.

The Bracket Committee shall complete the bracketing in time for the schedule to be formulated and published prior to the first match of the Fall or Spring season.

The Commission may determine that the Fall schedule shall be bracketed for only one-half (1/2) of the season in order to allow re-bracketing for the second half.

5. Expansion Committee - The Expansion Committee shall identify potential additional clubs within District 1 for affiliation with the League.

The Expansion Committee shall provide the necessary information and technical assistance for a potential additional club to make a determination of whether or not to seek affiliation.

6. Ryan Cup Committee - See Section 8: B. of the General Procedures and Rules.

7. Field Development Committee - See Section 28: of the General Procedures and Rules.

D. Duties of League Officials

1. Referee Liaison:

The Referee Liaison shall supervise the scheduling of Referees for all League matches. He/she may delegate that authority to the head referees of the clubs and/or the Referee Association.

The Referee Liaison shall be the representative of the Commission to the Referee Association.

The Referee Liaison, working with the Referee Association, shall recruit new referees from those associated with the League.

The Referee Liaison, working with the Referee Association, shall schedule clinics for the purpose of certifying referees and linesman.

The Referee Liaison, working with the Referee Association, shall set up a procedure for coaches, players or teams to report dissatisfaction with the performance of an individual referee.

The Referee Liaison, working with the Referee Association, shall set up a system for designating the level at which each referee is competent. The purpose of such system shall be to ensure that an individual referee is qualified to do the matches assigned to him or her.

The Referee Liaison shall report to the Commission at each regular Commission meeting as to the activities of the Referee Association and other matters affecting Referees.

Northwest Rio Grande Soccer League By-laws

2. Coach Administrator -

The Coach Administrator shall organize clinics for the purpose of improving the quality of coaching at all age levels.

The Coach Administrator shall keep a record of the license designation of each coach in the League.

The Coach Administrator shall provide coaching clinics for the purpose of upgrading coaching licenses. It shall be the policy of the League to encourage the licensing of every coach.

The Coach Administrator shall communicate with the coaches within the League on a periodic basis to provide coaching hints and information relating to coaches clinics and activities.

The Coach Administrator shall work with the head coach of each club to develop a program for improving the coaching abilities within that club.

The Coach Administrator shall, at the request of the Commission, work with coaches that have been identified as having problems with their approach to the players, other teams, parents or referees.

The Coach Administrator shall report to the Commission at each regular Commission meeting as to the activities of the Coach Administrator and other matters affecting coaches.

3. Blue Ribbon Committee Member -

The Blue Ribbon Committee Member shall serve on the Blue Ribbon Committee representing the League.

Each club shall provide the Blue Ribbon Committee Member with a practice schedule at the beginning of the Fall and Spring season.

Prior to any use of park facilities by a League club or team at a time not covered by the League's contract with Albuquerque Parks and Recreation Department, that use shall be cleared with the Blue Ribbon Committee Member.

The Blue Ribbon Committee Member shall from time to time report to the President and the Commission on matters affecting the fields utilized by the League.

4. Newsletter Editor -

The Newsletter Editor shall publish the newsletter a minimum of two (2) times per year at the beginning of the Fall and Spring seasons.

5. Head Scheduler

The Head Scheduler shall work with all necessary parties to prepare the League schedule in a timely manner.

Northwest Rio Grande Soccer League By-laws

Section 11: ELECTION, REMOVAL, AND RESIGNATION OF OFFICERS

A. Election Requirements and Procedures

The election of officers shall adhere to the following requirements and procedures. Terms of office shall be for one year:

1. An individual may serve no more than three (3) consecutive terms in an elected office.
2. The President, Vice-President, Treasurer, and Secretary shall be elected from among the Commissioners by the Commission and must remain a Commissioner in order to serve in office.
3. The election shall be held on the second Tuesday of May at the regular Commission meeting. The officers shall assume office at the adjournment of this meeting. That meeting shall serve as the Annual Meeting for the League.
4. Voting shall be by clubs in good standing only.
5. Voting must be by secret ballot.
6. Election to an office will be by majority vote. In the event a candidate does not receive a majority vote, a runoff election of the top three (3) vote-getting candidates will decide the election. If a winner has not been determined, then a run-off of the top two (2) candidates will determine a winner.
7. The President shall appoint a nominating committee at the regular Commission meeting in March to recommend candidates for election.

B. Removal of Elected Officers

The removal of elected officers shall adhere to the following procedures:

1. Shall be requested in writing to the President of the League by at least five (5) persons who are members of the Commission or Club Presidents, defining why such action shall be necessary.
2. Shall be voted upon by the Commission at a regularly scheduled or Special Meeting called by the President of this League, to be held within 30 days of receipt of the written request.
3. A two-thirds (2/3) majority vote of the Commission shall be required to remove an officer of the League.
4. A special election by the Commission to fill the vacancy shall be called within thirty (30) days by the President or presiding officer.
5. The officer specially elected in this manner shall fill the unexpired term of the removed officer.

Northwest Rio Grande Soccer League By-laws

6. An officer or League Official missing two (2) successive meetings and not being excused by the President or presiding officer, may be removed from office by a majority vote of the Commission.

C. Resignation of Elected Officers

1. The resignation shall be in writing to the President or the Commission.
2. When filling the vacancy due to a resignation, then Section 11, B. 4. shall apply.

Section 12: MEMBERSHIP

Any applicant for membership in this League shall adhere to the following requirements:

A. Team and Club Membership

Membership in this League shall be by affiliated clubs with requirements for these clubs specified in the By-Laws. Players shall be organized into teams. The teams are registered within a club. No team may apply directly to this League for membership. Team registration must come through an affiliated club. The administrative bodies recognized by this League are those designated as affiliated clubs.

B. Seasonal year Requirements

1. An established club shall submit the following annually:
 - (a) A properly completed club Affiliation Form for the upcoming seasonal year. This Club Affiliation Form shall be submitted to the Secretary by the second Tuesday in June following club elections.
 - (b) Properly completed player and/or Team Registration Forms prepared in accordance with correct registration instructions and procedures.
 - (c) Submit copies of the Clubs revised Constitution, By-Laws, and other governing documents, written in accordance with NWRGSL, NMYSA, USYSA, and USSF requirements, for review by the Rules Committee whenever changes are made.
2. A new club applying for membership shall submit the following with appropriate fees:
 - (a) A properly completed Club Affiliation Form.
 - (b) Copies of the club's Constitution, By-Laws, and other Governing Documents, written in accordance with NWRGSL, NMYSA, USYSA, and USSF requirements.
 - (c) Upon request by this League and after acceptance of a new club, that club shall submit properly completed player and/or team registration forms prepared in accordance with current registration instructions and procedures.

Northwest Rio Grande Soccer League By-laws

(d) A new club applying for membership in this League shall be admitted by a simple majority vote of the Commission at a regular or special meeting. All Commission members shall be notified, in writing, thirty (30) days in advance of the vote on the application for membership of a new club.

C. Payment of Fees

Annual payment of fees for players are due and payable to the League, unless otherwise provided for by the Commission, at the time of registration with the League, but no later than such players, teams, or clubs hold their initial match or practice.

D. Bank Checks and Drafts

All bank checks and drafts and/or drafts and/or money orders submitted to this League shall be made payable to the "Northwest Rio Grande Soccer League" or "NWRGSL". All such payments are to be sent only to the NWRGSL Treasurer or in the case of Registration Fees, the Registrar or in the case of Tournament Fees, the Tournament Director.

E. Requirements of Membership

All member clubs, their teams and players, their club officers, as well as parents and guardians of players and other interested people, shall abide by the By-Laws of this Association and with all General Procedures and Rules as set forth by the Commission, and all applicable rules and regulations set forth by USSF, USYSA, and NMYSA.

Section 13: ELECTION OF DISTRICT COMMISSIONER

The election of the District Commissioner shall adhere to the following requirements:

A. The office of the District Commissioner

The District Commissioner shall be elected by the Commission. The term of office shall be two (2) years elected in odd years.

B. Voting Procedures

In the event that District 1 should ever contain more than one (1) league, voting shall be in accordance with NMYSA procedures involving leagues in a district.

C. Election of a District Commissioner

An election shall be held not later than May 31 in the appropriate year with the term of office effective date immediately following the NMYSA AGM.

Northwest Rio Grande Soccer League By-laws

D. District Commissioner Membership

The District Commissioner does not have to be a member of the Commission and cannot serve as a League Officer concurrently with his/her term as District Commissioner.

E. District Commissioner Vacancy

In the event that a District Commissioner's position becomes vacant, the NMYSA President shall call for a special election within sixty (60) days of said declaration. The League shall then hold a special election. In the event the election is not held, then NMYSA shall have the right to appoint a successor for the unexpired term.

Section 14: THE DISTRICT COMMISSIONER'S DUTIES

- A. The District Commissioner shall represent NWRGSL to NMYSA and shall represent NMYSA to NWRGSL. He/she shall have direct authority over District 1 as prescribed by the NMYSA By-Laws.
- B. He/she shall be thoroughly familiar with the NMYSA By-Laws, General Procedures and Rules, Travel and Tournament Manual, and the insurance programs for NMYSA so as to be in a position to interpret same to the League.
- C. The District Commissioner shall be responsible for the preparation of the Annual Report for District 1 to the AGM.
- D. The District Commissioner shall designate an Assistant District Commissioner to represent him/her at meetings of the NMYSA Board of Directors, in the event of his /her absence. Such designation should be made in writing by the District Commissioner and be presented to the President of the League.
- E. The District Commissioner may not hold any elected league office during his/her term of office as District Commissioner. The Assistant District Commissioner is not prohibited from holding League elective office.
- F. The District Commissioner shall comply with and enforce the rules and regulations of NWRGSL, NMYSA, USYSA, and USSF.

Section 15: REMOVAL OF DISTRICT COMMISSIONERS FROM OFFICE

The Commission may, at any time, request in writing to the NMYSA President, a hearing for the removal of the District Commissioner. In the event District 1 becomes a multiple league district then the other leagues would have the same right.

Section 16: CALL FOR SPECIAL MEETING AND PHONE AND E-MAIL POLL OF THE COMMISSION

- A. The Commission shall meet whenever the President deems it necessary, or if he/she is directed to do so by five (5) or more Commissioners. Whenever possible, 72 hours advance notice will be provided. Such a special meeting shall be called within one (1) week of the direction by five (5) or

Northwest Rio Grande Soccer League By-laws

more Commissioners. The purpose of the meeting shall be conveyed in the notice and no matter except those so specified shall be considered.

B. The President of the League may authorize a phone poll, or e-mail poll, to be conducted by the Secretary on a specific issue. All members of the Commission shall be contacted in a phone or e-mail poll. No phone or e-mail poll shall be valid unless Commissioners representing two-thirds (2/3) of the total Commission vote respond. The phone or e-mail poll results must be ratified at the next regularly scheduled meeting. If a Commissioner does not have an e-mail account, then that commissioner must be contacted by phone.

Section 17: RESTRICTIONS ON MEMBERSHIP (AID OF COURTS)

In the matter of protests and/or appeals, no person(s) associated with the operations of this League at any level (player, club, team) may invoke the aid of the courts of any state or of the United States without first exhausting all available remedies within NWRGSL, NMYSA, USYSA, or USSF, including final appeal to the USSF National Council at its' Annual General Meeting.

For violation of this Section, the offending party(ies) shall be liable to NWRGSL/NMYSA/USYSA/USSF for all expenses incurred in defending each court action.

SECTION 18: GOOD STANDING

A. To be in good standing with this League, the affiliated club must meet all requirements defined in the By-Laws, and General Procedures and Rules. Failure to comply may result in penalties being levied by the Commission on the club(s) involved. Clubs must ensure that payments of all fees (registration, transfer, tournament entry, etc) are made by the dates specified, that registration of players is made by dates specified, and that all required forms and procedures are completed by dates specified.

B. Any club without representation for two (2) consecutive regularly scheduled meetings shall be deemed not to be in good standing. Such a club shall be given written notice after missing the second meeting and prior to the next regularly scheduled meeting. Continued non-representation may lead to loss of affiliation by the offending club.

C. A club in bad standing loses the following privileges:

1. Teams of that club will not be allowed to participate in league-sponsored tournaments.
2. Teams of that club will not be allowed to travel outside the district for competition, exhibition, or training purposes.
3. The club will lose all voting privileges.

D. The good standing of players, coaches, and teams is the subject of the Disciplinary Actions Procedure.

Northwest Rio Grande Soccer League By-laws

SECTION 19: LOSS OF AFFILIATION

A club may lose its affiliation with this League for violation of NWRGSL, NMYSA, USYSA, or USSF rules and regulations. Such loss of affiliation shall be by a two thirds (2/3) vote of the Commission after the offending club receives a minimum of 30 days notice.

Section 20: AUDIT

A. An audit shall be conducted annually within thirty (30) days after the election of the Treasurer whether that is at a regular election or a special election. An audit must be conducted a minimum of one time per year.

B. Two (2) persons not authorized to sign checks, shall be appointed by the President with the concurrence of the Commission to conduct the audit and report back to the Commission.

C. The audit shall include the review of the original bank statements, checks, and deposit slips of all accounts of the League.

Section 21: FINANCIAL RESPONSIBILITY

A. Liability for Debts

This League shall neither assume, nor be liable for the debts or the financial responsibilities, either implied or incurred, of any player, coach, team manager, team assistant, club official, league official, state official, or referee from any member team, club, league, or organization.

B. Financial Disclosure by Clubs

Upon receipt of written request from the Commission a club will provide an accounting, in writing, of their financial activities/status. Failure to provide adequate financial disclosure may result in disciplinary action by the Commission.

C. Monies Owed by Clubs

1. Inclusion in the report of the Treasurer distributed at a regular Commission meeting shall constitute notice of monies owed.

2. Such monies shall be due and payable within ten (10) days of notice.

3. A club may request a detailed account from the Treasurer of any monies owed at any time.

4. A club may request the Commission to review the validity of any monies owed by notifying the President, in writing. That review shall be on the agenda prior to any other agenda items at the next regular meeting of the Commission.

Northwest Rio Grande Soccer League By-laws

Section 22: LIABILITY PROTECTION

All officers of this League and officials of the League, clubs, and teams shall be indemnified, held harmless and covered by NWRGSL/NMYSA against personal liability claims while performing acts and duties directly related to activities of this League.

Section 23: DISSOLUTION

Should this League be dissolved, all assets remaining after payment of all debts shall be disposed of exclusively for the purposes of this League in such a manner, or to such organization or organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (C) (3) of the Internal Revenue Code of 1978 (or the corresponding provision of any future United States Internal Revenue Law), as the Commission shall determine. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction in Bernalillo County, exclusively for such purposes or to such organization or organizations as said court shall determine, which are organized and operated exclusively for such purposes.

Section 24: CHANGES/ADDITIONS TO THE BY-LAWS, AND GENERAL PROCEDURES AND RULES

Changes shall be made by providing written description of the proposed change(s) submitted to the President thirty (30) days in advance of the date such changes could become effective and seven (7) days in advance of the Commission meeting at which the proposed change shall be acted upon. A two-thirds (2/3) vote of the attending Commissioners is required for the change(s) to be adopted. Any addition shall require a majority vote of the attending Commissioners with the same written notification procedures required for changes.

Section 25: RULES OF ORDER

Robert's Rules of Order shall be followed at all meetings of this League unless otherwise agreed to by the participants.

Section 26: SUSPENSION OF RULES

In an emergency and for the good of soccer, any by-law may be temporarily suspended by a two-thirds (2/3) vote of the Commissioners.

Section 27: MISCELLANEOUS

A. Jurisdiction

Every club shall have jurisdiction over its own internal affairs, except as provided in the Articles of Incorporation, By-Laws, and General Procedures and Rules.

Northwest Rio Grande Soccer League By-laws

B. Reciprocity

This League shall recognize disciplinary actions of other NMYSA or USYSA affiliated organizations.

C. Unspecified Matters

The Commission is fully empowered to decide all matters not specifically provided for in the Constitution, By-Laws, and General Procedures and Rules of NWRGSL.

SEE GENERAL PROCEDURES AND RULES FOR ADDITIONAL RULES, REGULATIONS, AND PROCEDURES.